

Employment News 2 - 8 September 2023

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SAINIK SCHOOL SAMBALPUR, ODISHA **(Under the aegis of MoD, Govt of India)**

RECRUITMENT OF STAFF (CONTRACTUAL BASIS) ADVERTISEMENT **(NOTE: THIS IS NOT A STATE OR CENTRAL GOVERNMENT JOB)**

1. Principal Sainik School Sambalpur invites applications from eligible candidates for the following vacancies purely on Contractual Basis:-

Sl. No	Name of the Post	Qualification	Consolidated Pay	Vacancy Category
(a)	Counsellor 01	Essential Qualification: (i) M.A/M.Sc. Psychology from recognized university plus regular one year graduate diploma in guidance and counselling. or (ii) M.A/M.Sc/M.Com with B.Ed/M.Ed qualification plus regular one year post graduate diploma in guidance & counselling. or (iii) B.A/B.Sc (Psychology) with certificate of diploma in counselling. (iv) Should be between 21 and 35 years of age on 01 September 2023. Desirable Qualifications: (i) Minimum one year experience in providing psychological and educational counseling to student at schools. (ii) Candidates with knowledge of Computer Applications will be given preference. (iii) Proficiency in Athletics/Sports and Games/Extra-Curricular Activities/NCC/Scouts and Guides / NSS / Event Organisation and Management etc..	Rs. 50,000/-	UR-01
(b)	Art Master 01	Essential Qualification: Either of three (i) Graduate with Drawing and Painting / Art/Fine Art with minimum two years full time diploma from recognized institute. or (ii) M.A in Drawing and Painting /Fine Art from a recognized University. or (iii) Higher Secondary / Intermediate / Senior Secondary examination with minimum 4 years full time diploma in painting /fine arts from a recognized institute (iv) Should be between 21 and 35 years of age on 01 September 2023. Desirable Qualifications: (i) Candidates with experience of teaching in residential public school and proficiency in games as well as in co-curricular activities will be given preference. (ii) Candidates with knowledge of Computer Applications based on art design will be given preference.	Rs. 50,000/-	UR-01
(c)	Upper Division Clerk (UDC) 01	Essential Qualification: (i) Graduation from a recognized university. (ii) At least 2 years office experience in a Govt or Commercial organization. (iii) Ability to correspond in Hindi and English. (iv) English/Hindi/Regional language Typing speed at least 40 words per minute on computer. (v) Knowledge of short-hand will be considered as additional qualification. (vi) Should be between 18 and 50 years of age as on 01 Sep 2023. Desirable Qualifications: (i) Candidates with higher qualification will be given preference. (ii) Candidates with knowledge of GEM procurement, store management will be given preference. (iii) Candidates with knowledge of Computer Applications will be given preference.	Rs.36,000/-	UR-01
(d)	Lower Division Clerk (LDC) 02	Essential Qualification: (i) Candidates must have passed 12th class or equivalent from a recognized board or university. (ii) English/Hindi/Regional language typing speed at least 40 words (iii) Ability to correspond in Hindi and English. (iv) Should be between 18 and 50 years of age as on 01 Sep 2023. Desirable Qualifications: (i) Candidates with higher qualification will be given preference. (ii) Candidates with knowledge of CCS rules, leave rules and experience in maintaining of personal files and service record of staff will be given preference. (iii) Candidates with knowledge of accounts keeping will be given preference. (iv) Candidates with knowledge of short-hand will be given preference.	Rs. 28,000/-	UR-01 SC-01
(e)	Driver 02	Essential Qualification: (i) Should have passed matriculation from a recognized board. (ii) Should possess driving license to drive heavy duty as well as light four wheeler vehicles. (iii) Candidates with experience of driving heavy duty and light vehicles with minimum 02 years of experience will be given preference. (iv) Should be between 18 and 50 years of age as on 01 Sep 2023. Desirable Qualifications: (i) Candidates with experience of driving school vehicles in the past will be given preference. (ii) Knowledge of first line maintenance. (iii) ESM having experience of driving heavy vehicle will be given preference.	Rs. 28,000/-	UR-01 OBC-01
(f)	Ward Boy (03)	Essential Qualification: (i) Should have passed matriculation from a recognized board. (ii) Should be between 18 and 50 years of age as on 01 September 2023. Desirable Qualifications: (i) Candidates with higher qualification will be given preference. (ii) Achievements in sports/Art/Music and knowledge of computers. (iii) Should be able to communicate in English and Hindi.	Rs. 25,000/-	OBC-01 UR-01 ST-01

GENERAL INSTRUCTIONS:

Brief description of eligibility and qualification has been provided in the above table. Kindly visit www.sainikschoolsambalpur.in for detailed advertisement with essential and desirable qualifications, eligibility and other details. Last date for receiving duly filled in applications is **22 September 2023**. The list of shortlisted candidates will be uploaded only on the school website and no separate emails will be forwarded to the candidates. No correspondence through post will be made in this regard. Candidates are requested to frequently visit the school website for any updates. The school administration reserves the right to cancel any or all the vacancies due to administrative reasons.

Place : Sambalpur
Date : 2nd Sept. 2023

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Sd/-
Principal, Sainik School Sambalpur