

Central Employment Exchange

Advt. No. SPL/04/2022

It is proposed to fill-up the following posts in the Directorate General of Employment, Ministry of Labour & Employment on deputation basis and Deputation (ISTC) absorption basis:

(i) One post of Sub-Regional Employment Officer/Officer on Special Duty (Group 'B' - Gazetted) in Level-7 (revised) on Deputation basis in the Directorate General of Employment (HQ), New Delhi from amongst the officers under the Central or State Governments:

(a) (i) holding analogous posts on regular basis in the parent cadre/department; or (ii) with three years' service in the grade rendered after appointment thereto on a regular basis in the Pay Level-8 (Revised) or equivalent in the parent Cadre/Department; and

(b) Possessing the educational qualification and experience mentioned below - **ESSENTIAL:**

(i) Master's Degree in Social Welfare or Social Work or Economics or Statistics or Psychology or Commerce or Education of a recognized University or equivalent;

(ii) Three years' experience of Socio-Economic Investigation or Research preferably in relation to demography, employment and unemployment or manpower problems

(iii) Knowledge of Employment Service work

Desirable: Experience of employment exchange operations.

(ii) One post of Data Processing Assistant Grade B (Group 'B' - Gazetted) in Level 7 (revised) on Deputation basis in the Directorate General of Employment (HQ), New Delhi from amongst the officers under the Central Government:

(a) (i) Holding analogous post on regular basis; or

(ii) with three years regular service in post in the pay scale of Rs. 5500-9000 (pre-revised) (Level-6 as per 7th CPC pay matrix) or equivalent; or

(iii) with six years regular service in post in the pay scale of Rs. 5000-8000 (pre-revised) (Level-6 as per 7th CPC pay matrix) or equivalent; and

(b) Possessing the following educational qualification and experience namely:-

(i) Master's degree in Computer Application or Computer Science or Master of Technology (with specialisation in Computer Application) or Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology from a recognized University or equivalent; or

(ii) Degree in Computer Application or Computer Science or Bachelor's degree in Electronics or Electronics and Communication Engineering from a recognized University or equivalent; and

(iii) two years' experience in electronic data processing work including experience of actual programming; or

(c) (i) Master's degree in any discipline of the recognised University or equivalent. Bachelor's degree in Engineering of a recognised University or equivalent; and

(ii) three years' experience in electronic data processing work including experience of actual programming; or

(d) (i) 'A' Level Diploma under Department of Electronics Accredited Computer Courses or Post Graduate Diploma in Computer Application offered under University programme or post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent; and

(ii) three years' experience of electronic data processing work including experience of actual programming.

(iii) One post of Upper Division Clerks (Group 'C') (Level-4 (Rs. 25500-81100) in the National Career Service Centre for SC/STs, Hyderabad under the Directorate General of Employment, Ministry of Labour & Employment on Deputation basis from amongst the officers under the Central Government:

(i) holding analogous posts on regular basis in the parent cadre/department; or

(ii) with eight years' regular service in the grade of Lower Division Clerk in Level-2 (Rs. 18900-63200/-) or equivalent.

(iv) Two posts of Sub-Regional Employment Officer (Group 'B' - Gazetted) (Level 7) on Deputation including Short Term Contracts (ISTC)/Absorption basis in the National Career Service Centre for SC/STs at Delhi and Mandi (H.P.) from amongst the officers of the Central Government, State Governments, Union Territories, Autonomous Bodies or Statutory Organisations, Public Sector Undertakings, Government Universities or Recognised Research Institutions:

(a) (i) Holding analogous posts on regular basis in the parent cadre or department; or

(ii) with five years' regular service in Level 6 of the pay matrix or equivalent in the parent cadre or department; and

(b) Possessing the educational qualification and experience mentioned below - **Essential:**

(i) Master's Degree in Social Welfare or Social Work or Sociology or Labour Welfare or Economics or Statistics or Psychology or Commerce or Education of a recognized University.

(ii) Three years' experience in matters pertaining to:

(a) Collection, analysis and interpretation of data or socio-economic investigation or research relating to demographic, employment and manpower problems; or

(b) Employment Service Operations including Employment Market Information; or

(c) Vocational Guidance and Employment Counselling; or

(d) Personnel Organization and Management.

Desirable: Knowledge of Computer Operation.

Note: The Central Government or State Government or Union Territories officers shall only be considered for absorption.

(v) Two posts of Assistant Employment Officer (Group 'B' - Gazetted) (Level 6) on deputation/absorption basis in the National Career Service Centre for SC/STs (at Surat and Kolkata) from amongst the officers of the Central Government, State Governments or Union Territories:

(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or

(ii) with six years' service in the grade rendered after appointment thereto on a regular basis in posts in Level-5 (Rs. 28200-92300) of the Pay Matrix or equivalent

in the parent cadre/department; and

(b) Possessing the following educational qualifications and experience:

Essential:

(i) Master's Degree in Social Welfare or Social Work or Sociology or Labour Welfare or Economics or Statistics or Psychology or Commerce or Education of a recognized University or Institute;

(ii) Two years' experience in matters pertaining to:

(a) Collection, analysis and interpretation of data or socio-economic investigation or research relating to demographic, employment and manpower problems; or

(b) Employment Service Operations including Employment Market Information; or Vocational Guidance and Employment Counselling; or

(c) Personnel Organization and Management.

Desirable: Knowledge of Computer Operation.

2. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Deptt. of the Central Government shall ordinarily not exceed three years. The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.

3. The number of vacancies advertised are tentative and subject to change without prior notice. The posts carry all India liability and persons selected can be posted anywhere in India under the Directorate General of Employment.

4. It is requested that the applications in the prescribed proforma in respect of the officers who could be spared in the event of their selection may be forwarded to the Under Secretary (EE-III), Directorate General of Employment, Ministry of Labour & Employment, 3rd Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi - 110001 within 60 days from the date of circular/publication of advertisement in the Employment News. Application proforma can be downloaded from the website of the Ministry of Labour and Employment <https://labour.gov.in/circulars> and website of DGE: dge.gov.in.

5. The applications must be forwarded through proper channel and must accompany the following documents/information:

(i) A certificate that no disciplinary proceedings/vigilance case is either pending or contemplated and a certificate to the effect that no major/minor penalties were imposed on him/her during the last 10 years.

(ii) Complete and upto date APARs (in original/attested copies) from 2016-17 to 2020-21;

(iii) Integrity Certificate;

(iv) Cadre clearance certificate.

6. Applications received incomplete and/or after the last date and otherwise without the above documents/information will not be entertained. The candidates, who apply for the post, will not be allowed to withdraw their candidature subsequently.

7. Candidates strictly fulfilling the eligibility conditions and possessing the qualifications and experience as specified under para-1 and who are actually willing to join the posts on their selection need only apply. The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to post on deputation basis.

8. The maximum age limit for appointment by transfer on deputation basis shall be not exceeding 56 years as on the closing date of receipt of application as per DoP&T O.M. No. AB-14017/48/97-Estt.(RR) dated 17/11/92 and No. AB-14017/297-Estt.(RR) dated 25/05/98.

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