

# CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE



(Ministry of Ayush, Govt. of India)

61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi-110 058

Advertisement No. 09/2023

Applications are invited on deputation basis for filling up of 01 post of Assistant Director (Administration), 01 post of Accounts Officer, 02 posts of Administrative Officer (01-NRIUMSD, Hyderabad and 01-CRIUM, Lucknow), and 02 posts of Accountant (01-NRIUMSD, Hyderabad and 01-CCRUM, New Delhi) in the Central Council for Research in Unani Medicine (CCRUM), New Delhi as per eligibility criteria given below:

Sr. No.	Name of Posts	Pay Scale	Eligibility Criteria
1.	Assistant Director (Administration)	Level - 11 (Rs. 67,700 - 2,08,700) of Pay Matrix of 7th CPC	<p><b>On Deputation basis:</b> Officers under Central Government/Central Government autonomous bodies holding analogous posts or with 5 years' regular service in a post in Pay Level-10 of Rs.56100-177500 and possessing adequate experience in personnel management with thorough knowledge of Administrative and Establishment procedures, Accounts, Budget, Budgetary Control, Govt. Rules and regulations,</p> <p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the officers on deputation shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> The period of deputation including the period deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/departmental of the Central Government shall ordinarily not exceed three years.</p> <p><b>Note 3:</b> For the purpose of appointment on deputation, the service rendered on a regular basis by the officer prior to 1st January, 2016 (the date from which the revised Pay Matrix/Pay Levels structure based on the 7th Central Pay Commission recommendations have been implemented) shall be deemed to be service rendered in the corresponding Pay Level implemented based on the recommendations of the 7th CPC except where there has been merger of more than one pre-revised grade pay into one Pay Level with a common Pay Level and where this benefit will extend only for the posts for which that grade pay or pay scale is the normal replacement Pay Level without any upgradation.</p> <p>(ii) Age not exceeding 56 years as on the last date of submission of application.</p>
2.	Accounts Officer	Level - 7 (Rs. 44,900 - 1,42,400) of Pay Matrix of 7th CPC	<p><b>On Deputation basis:</b></p> <p>(a) Officers of Govt./Semi Govt./Autonomous Body/Statutory bodies/PSUs holding analogous post in the parent cadre/department or with 5 years' service on regular basis in Pay Level-6 of Rs.35400-112400 (Pre-revised PB-2 -Rs.9300-34800 with GP of Rs.4200 or equivalent in the parent cadre/department).</p> <p>(b) Possessing any of the following qualification:</p> <ol style="list-style-type: none"> <li>1 (i) A pass in the SAS or equivalent examination conducted by any one of the organized Accounts Departments of the Central Govt;</li> <li>2 (ii) Successful completion of training in cash and accounts work in ISTM or equivalent training course and a minimum of 3 years experience in cash, accounts and budget work.</li> </ol>
3.	Administrative Officer	Pay Level - 10 (Rs. 56,100 - 1,77,500) of Pay Matrix of 7th CPC	<p><b>Deputation:</b> (Transfer on deputation including Short term Contract) Officers of the Central/State Govt. including autonomous bodies/Research Institution/Public Sector Undertaking/Semi Govt. or autonomous organizations funded by the Government.</p> <p>1. Holding analogous posts on regular basis and fulfilling the educational and other qualifications prescribed for Direct Recruitment.</p> <p style="text-align: center;">OR</p> <p>2. With 03 years' regular service in Pay Band of Rs. 9300-34800+GP Rs.4600 or 08 years' regular service in Pay Band of Rs. 9300-34800+ GP Rs. 4200 possessing educational qualification &amp; experience as prescribed for direct recruits, indicated below:</p> <p><b>Essentials:</b></p> <ol style="list-style-type: none"> <li>(1) A degree from a recognized University.</li> <li>(2) At least 7 years' experience in a Govt./Semi Govt./Public Undertaking out of which 3 years should be in a supervisory capacity.</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>(1) Adequate experience in personnel management with thorough knowledge of accounts, budget, budgetary control, Government rules and regulations and administrative and establishment procedure.</li> <li>(2) Knowledge of Computer.</li> </ol> <p><b>Note 1:</b> Initially the period of deputation will be 03 years' which may be extended based on performance upto 05 years.</p> <p><b>Note 2:</b> Age limit not exceeding 56 years as on last date for receipt of applications.</p>
4.	Accountant	Pay Level - 6 (Rs. 35,400 - 1,12,400) of Pay Matrix of 7th CPC	<p><b>On Deputation:</b></p> <p>(A) UDCs of CSCS with 8 years regular service in the grade, and</p> <p>(B) who have undergone training in cash and accounts work in the ISTM or equivalent and possessing two years experience of cash, accounts and budget work; failing which,</p> <p><b>B. Officers under Central Government:</b></p> <p>(a)(i) holding analogous post on regular basis in the parent cadre/department OR</p> <p>(ii) with six years service in the grade rendered after appointment thereto on a regular basis in Pay Band-I (Rs. 5200-20200) with Grade Pay of Rs. 2800/- or equivalent in the parent cadre/department OR</p> <p>(iii) with eight years regular service in the grade rendered after appointment thereto in Pay Band-I (Rs. 5200-20200) with Grade Pay of Rs. 2400/- or equivalent in the parent cadre/department; and</p> <p>(b) who have undergone training in cash and accounts work in the ISTM or equivalent course and possessing two years experience of cash, accounts and budget work.</p> <p><b>Note-1:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note-2:</b> The period of deputation including the period deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/departmental of the Central Government shall ordinarily not exceed three years.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p><b>Note-3:</b> For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay commission except where there has been merger of more than one pre-for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>

The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personals & Training from time to time. The willing and eligible officers should send their applications for the post in the format through the Cadre Controlling Authority addressed to the Director General, Central Council For Research in Unani Medicine, 61-65, Institutional Area, Opp. D Block, Janakpuri New Delhi -110058 within 30 days from the date of publication of this vacancy in Employment News. The vacancy circular and Performa for application can also be downloaded from Council's website [www.ccrum.res.in](http://www.ccrum.res.in).

The cadre controlling Authority, while forwarding the application must enclose vigilance clearance including whether disciplinary case is pending or being contemplated against the officer, Major/Minor Penalty statement for the last 5 years, Integrity Certificate & photocopies of Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs) for the last five years duly attested on each page. Cadre Controlling Authority may ensure that the applicant fulfills all the eligibility.