

Government of India  
Ministry of Defence

## Kritrim Ang Kendra, Artificial Limb Centre Wanawadi, Pune-411 040, Maharashtra

1. Applications are invited from the eligible Indian citizens for recruitment to the following Group- 'C' Civilian Posts in Artificial Limb Centre, Pune-411 040 under the aegis of Ministry of Defence / Directorate General of Armed Forces Headquarters (DGAFMS):

Ser No.	Name of the post & classification	Pay Matrix Level	Number of vacancies						Horizontal reservation		Age limit	Essential Qualification	Desirable
			Total	SC	ST	OBC	EWS	UR	PwDB	ESM			
1.	Prosthetist & Orthotist Tech Grade-II (HS-II)	Level-4 (Rs. 25500-81100)	2	-	-	1	1	-	-	1	Between 18 to 27 years of age. (Relaxable in accordance with instructions or orders issued by Central Government) <b>Note:-</b> (i) The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh and the Union Territory of Ladakh, Andaman and Nicobar Islands and Lakshadweep. (ii) In case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to submit the names.	12 Pass from any recognized Board and Diploma in Prosthetics and Orthotics with one year experience in Prosthetics and Orthotics field Registered with Rehabilitation Council of India, New Delhi.	-
<b>Total</b>			<b>2</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>			

**Note 1:** The number of vacancies is tentative and may increase or decrease at the time of final selection.

**Note 2:** UR-Un-reserved, SC-Scheduled Caste, ST-Scheduled Tribe, OBS-Other Backward Class (Non Creamy Layer), PwBD-Persons with Bench Mark Disabilities, EWS-Economically Weaker Section, ESM-Ex-servicemen,

**Note 3:** Horizontal reservation of ESM against vacancy 01-EWS.

**Note 4:** OBC (Non-Creamy layer should be valid on the date of reckoning).

2. The crucial date for reckoning the age limit is the last date of receipt of application. However, age relaxation in respect of followings will be applicable as per Govt instructions as under:- (i) 03 years for the candidates belonging to OBC, (ii) 05 years for the candidates belonging to SC/ST category, (iii) 10 years for the candidates belonging to Physically Handicapped., (Additional 05 years in case of Physically Handicapped belonging to SC, ST & 03 years for OBC category), (iv) **Ex-servicemen:** Ex-serviceman who have rendered not less than 06 months of continuous service after attestation in the Armed forces shall be allowed to deduct the full period of such service from their actual age in the resultant age does not exceed the prescribed maximum age by more than three years, they shall be deemed to be within age limits, (v) SC/ST/OBC candidates applying against UNRESERVED post are not entitled to any relaxation in age limit, experience etc, (vi) Departmental Employees with three years continuous service:- 40 years for UR, 43 years for OBC, 45 years for SC/ST.

3. **Mode of Selection:** Selection will be made on the basis of competitive examination. Competitive examination will consist of two parts (a) Written examination of 100 marks and (b) Typing test/shorthand test/ trade test as applicable to the post, which is of qualifying nature. The written test will consist of multiple-choice questions of (i) General Intelligence and Reasoning (ii) Numerical Aptitude (iii) General English (iv) General Awareness. Written examination will be of two (02) hours duration. The standard of written test will be based on the minimum education qualification prescribed for the post. Candidates, who qualify the written examination, will be called for Typing test/shorthand test/trade test applicable to the post applied for. The number of candidates to be called for will be five to seven times of no. of vacancies.

**Note:** Issue of admit card or calling for typing test/shorthand test/ trade test does not in any manner confer any right of offer of appointment.

#### 4. General Instructions:-

- 4.1 Application received after due date will not be considered and unit/depot will not be responsible for any kind of postal delay.
- 4.2 Pre-scrutiny of the application in terms of age limit, minimum qualification documents and certificates will be carried out by the respective Unit/Depot before calling the suitable candidates for the written test/skill/trade/physical test.
- 4.3 The Centre for examination for written test/skill/trade/physical test will ordinarily be the place where application is submitted and the same will be intimated to the candidate in due course.
- 4.4 No TA/DA will be paid for attending the written test/skill/trade/physical test.
- 4.5 Selected candidate will be subjected to all India Service liability.
- 4.6 Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for written test/skill/trade/physical test.
- 4.7 Candidates are to bring original certificates viz. SC/ST/OBC/EWS/PWBD/ESM, educational qualification/technical qualification and experience certificates at the time of the skill/trade/physical test.
- 4.8 There will be simultaneous conduct of test for all categories of posts. The responsibility of deciding the category of post(s) for which the candidate would like to appear will be the choice of candidate himself.
- 4.9 No separate exam will be conducted for candidates applying for more than one category of posts, if the exams are held on the same date.
- 4.10 Application should be sent by Registered/Ordinary post only. No application will be received by hand or by courier.
- 4.11 Incomplete application will be summarily rejected and no correspondence in this regard will be entertained.

5. **How to Apply:** The duly filled in application in the format given herein below (neatly typed in English/Hindi on A4 size paper) and admit card alongwith the following

documents should reach the concerned Unit/Depot on or before the last date of receipt of application:

- 5.1 All documents in support of education qualification, Age, Technical qualification, Physically Handicapped, Experience Certificate & Caste Certificate (issued by the competent civil authorities in case of SC/ST/OBC candidates) etc to be accompanied with the application should be self-attested.
- 5.2 In case of appointment of OBC candidates against the reserved quota, the caste listed under Central list are only eligible for appointment to Central Service. The latest rules with regard to creamy layer in OBC are to be followed. Candidates seeking reservation as OBC is required to submit a certificate alongwith application to the effect that he/she does not belong to any of the creamy layer.
- 5.3 In case of ex-servicemen self attested photocopy of discharge book is to be submitted alongwith the application.
- 5.4 Application form duly typed in English/Hindi with recent photograph (passport size) duly self- attested, any other supporting document (self attested), Self addressed enveloped with stamps(s) of Rs.10/- pasted thereon. Address should be typed in English/Hindi.
- 5.5 Two passport size photographs (same as fixed on the application form).
- 5.6 Separate application for each post should be submitted. Applicant to mention clearly on the envelope "**APPLICATION FOR THE POST OF..... AND CATEGORY.....**".
- 5.7 Candidates will fill in the application form and Admit Card in own handwriting and send it to concerned unit where they will apply for the concerned post by Registered/Ordinary post only.
- 5.8 Filled in Admit Card by prospective candidates will be duly scrutinized to the concerned unit and will be sent back to candidates in the given address.
- 5.9 **Last date: The last date for receipt of application form is 30 days from the date of publication of the advertisement in Employment News at the following address.**

#### APPLICATION FORM

Application for the post of \_\_\_\_\_ at Artificial Limb Centre, Pune

Ref Employment News paper \_\_\_\_\_ Advertisement No. \_\_\_\_\_ dated \_\_\_\_\_

To:-

**The Commandant  
Artificial Limb Centre  
Wanowrie Road, Pune - 411 040**

**Paste here  
self-attested  
Passport size  
photograph**

1. Full Name (In Block Capital) English \_\_\_\_\_  
Hindi \_\_\_\_\_
2. Fathers/Husband's Name (in Block Capital) English \_\_\_\_\_  
Hindi \_\_\_\_\_
3. Mothers Name (in Block Capital) English \_\_\_\_\_  
Hindi \_\_\_\_\_
4. Date of Birth (As per School Certificate) \_\_\_\_\_
5. Age as on last date of receipt application \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_
6. Category (tick the correct option) (Gen/OBC (Non-creamy)/SC/ST/EWS/PH) \_\_\_\_\_  
(enclosed certificate)
7. (a) Nationality \_\_\_\_\_ (b) Religion \_\_\_\_\_
8. Address in full with PIN and Mobile Number:-  
(a) Communication Address:  
Village/Mohalla/House No. \_\_\_\_\_

Continued on page 59