

DIRECT RECRUITMENT OF CIVILIAN GROUP 'C' HQ CENTRAL COMMAND

1. Applications from eligible Indian Citizens are invited for the posts as indicated below. Application form as duly completed in all respects along with all requisite documents, duly self attested, should reach HQ, Central Command (BOO-1), Military Hospital Jabalpur (M.P.) - 482001 within 45 days from the date of publication of this advertisement in the employment news.

Ser No	Name of the post/Unit	No. of posts	Category wise distribution							Pay Matrix	Age	Qualification
			UR	SC	ST	OBC	EWS	ESM Quota	PH			
01	Cook MH Faizabad	02	02	-	-	-	-	02	-	L-2	18-25 Yrs	(i) Matriculation or equivalent and (ii) Must have knowledge of Indian Cooking and Proficiency in trade.
02	Cook MH Gaya	01	01	-	-	-	-	01	-	L-2		
03	Cook MH Namkum	01	01	-	-	-	-	01	-	L-2		
04	Ward Sahayika 161 MH	05	04	-	-	01	-	-	-	L-1	18-25 Yrs	<u>Essential:</u> Matriculation or equivalent from a recognized University of Board <u>Desirable:</u> Experience as Dai in family wing of civil Hospital or three years experience in trade of Dai in a Government department.
05	Ward Sahayika BH Lucknow	04	04	-	-	-	-	-	-	L-1		
06	Ward Sahayika CC Lucknow	15	05	-	01	05	04	-	-	L-1		
07	Ward Sahayika MH Agra	02	-	-	-	-	02	-	-	L-1		
08	Ward Sahayika MH Allahabad	08	04	01	-	03	-	-	-	L-1		
09	Ward Sahayika MH Bareilly	01	01	-	-	-	-	-	-	L-1		
10	Ward Sahayika MH Danapur	05	01	01	01	01	01	-	-	L-1		
11	Ward Sahayika MH Dehradun	04	-	01	01	-	01	-	01	L-1		
12	Ward Sahayika MH Faizabad	04	03	-	-	01	-	-	-	L-1		
13	Ward Sahayika MH Fatehgarh	01	-	-	-	-	01	-	-	L-1		
14	Ward Sahayika MH Gopalpur	01	01	-	-	-	-	-	-	L-1		
15	Ward Sahayika MH Lansdown	01	-	-	-	01	-	-	-	L-1		
16	Ward Sahayika MH Mathura	05	01	01	01	-	02	-	-	L-1		
17	Ward Sahayika MH Meerut	09	06	02	-	01	-	-	-	L-1		
18	Ward Sahayika MH Mhow	01	01	-	-	-	-	-	-	L-1		
19	Ward Sahayika MH Namkum	01	01	-	-	-	-	-	-	L-1		
20	Ward Sahayika MH Panchmarhi	02	02	-	-	-	-	-	-	L-1		
21	Ward Sahayika MH Ramgarh	03	01	-	-	01	01	-	-	L-1		
22	Ward Sahayika MH Ranikheth	02	02	-	-	-	-	-	-	L-1		
23	Ward Sahayika MH Roorkee	03	-	-	-	01	02	-	-	L-1		
24	Ward Sahayika MH Varanasi	01	01	-	-	-	-	-	-	L-1		
25	Ward Sahayika MH Jabalpur	06	01	-	02	-	03	-	-	L-1		
		88	43	06	06	15	17	04	01			

Note:- Abbreviation used: UR- Unreserved, SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Caste, EWS- Economically Weaker Section, ESM- Ex Servicemen, PH- Physically handicapped.

2. Place and date of examination will be intimated later.
3. The candidates will be put through a selection process. Selection will be made as per existing Govt. Rules & regulations. Selection will be made strictly on the basis of merit in the written exams and quality in the skill/trade test if any.

4. Important instruction to the candidates/applicants:-

Sr No	Important Instructions
(a)	Closed date for receiving of application will be 45 days from the date of publication of the advertisement.
(b)	Unit/Estt will not be responsible for any postal delay or failure.
(c)	Persons working in Central/State/PSU must apply through proper channel along with the certificate from their establishment that no disciplinary action is contemplated/pending against them and that they have no objection in releasing them in case of selection.
(d)	New entrants to Government service, entering on or after 01 Jan 2004 are governed by the New Defined Contribution Pension Scheme (known as New Pension Scheme).
(e)	Number of posts is likely to change No extra weightage will be given to additional/extra or higher qualification for recruitment.
(f)	It may also be made clear that merely fulfilling the basic selection criteria does not automatically entitle a person to be called for written or skill/trade test.
(g)	The post carry the all India service liability i.e., the individual can be posted anywhere in India.
(h)	<u>All candidates must enclose self addressed Envelope and fee in the form of Postal Order of Rs.100/- in favor of Commandant MH Jabalpur</u> and two recent passport size photos in addition to affixing in the application. Fee will be exempted as per Government of India provision. The postal order should be issued on or after the date of publication of advertisement. The application fee is non-refundable. However, sponsor candidates by the local Employment Exchanges, the ZSWO Office, Army Welfare placement Org or any other Government of India Agency etc have to pay the fee.
(j)	Copy of all educational certificates, caste certificates, Copy of PPO & discharge book in case of Ex-servicemen will be attached after self attestation. For the purpose of Indian Nationality any one of the following documents must should also be enclosed with application. (i) Birth Certificate (ii) Domestic Certificate (iii) Nationality Certificate (iv) Indian Passport (v) Permanent Residence Certificate
(k)	If the number of application received in response to the advertisement is large and it will not be convenient or possible to arrange examination for all the candidates, the unit, reserves the right to restrict the number of candidates to reasonable limit on the basis of either percentage of marks obtained in the prescribed qualification or experience.
(l)	The Candidates must clearly super scribe “Application for the post of.....” on the top of the Envelope and category in Capital letter. The reserved category candidates should also write their category on the left hand corner of the envelope.
(m)	Every applicant must apply separate for each post.
(n)	Incomplete or unsigned application and without Left/Right thumb impression or application not accompanied by self attested copies of certificates or application received at unit after the last date of receipt of application or without additional photographs duly self attested will be summarily rejected and no correspondence in this regard will be entertained.
(o)	The application can be filled by the candidates either in English / Hindi.
(p)	No boarding or lodging/expenses on travelling for any post will be provided. Candidates must make their own arrangements.
(q)	Application will be accepted only through Registered Post or speed post. The application should be addressed to <u>HQ Central Command (BOO-1), Military Hospital, Jabalpur (M.P.) – 482001.</u>
(r)	Usage of unfair means during the exam will be considered as misconduct and will lead to disqualification of the candidature. There may be negative marking in the written exams.

5. Rejection:- The following acts/omission would render a candidate/application disqualified:-

- (a) Furnishing of false inaccurate or tampered information.
- (b) Improper filling of application.
- (c) Any other reason as observed by the Board of Officer.
- (d) Obtaining supports for his/her candidature through unfair means.

6. The crucial date for determining the age limit will be the closing date for receipt of application from the candidates be 45 days from the date of publication and extra 07 days (i.e., 52 days from the date of publication) for candidate in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Ladak sub-division of Jammu and Kashmir State, Lahaul and Spiti District of Pangi Sub-division of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep from the area of publication of the advertisement in Employment News.

7. Unit will not be responsible for any injury which may occur during the Written / Physical / Trade test.

8. Some unscrupulous elements may approach you with the assurance of procuring appointment for you through illegal gratification. You must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured that selection test will be done on merit only in a transparent manner.

9. Examination Paper and their distribution:-

Paper	Subject	No. of Questions	Marks	Duration of Examination
Paper – I	General Intelligence & Reasoning (Objective Multiple Choice Type)	25	25	2 Hours
Paper –II	General Awareness (Objective Multiple Choice Type)	50	50	
Paper –III	General English (Objective Multiple Choice Type)	50	50	
Paper –IV	Numerical Aptitude (Objective Multiple Choice Type)	25	25	

The question papers of Written Test will be bilingual i.e., English & Hindi. However, the questions on the portion of English Language subject will be in English only. The question will be of 10th standard for the post of (Cook, Ward Sahayika). There may be negative marking also.

10. Age Relaxation:- OBC-03 years (on production on non creamy layer certificate) SC/ST-05 years, PH-10 years. The upper age limit relaxable for Govt servant and Ex-servicemen candidates as per existing Govt rules in this regard.

Station: Jabalpur (M.P.)

CO/OC

APPLICATION FORM

Application for the post of _____

Ref Employment News paper _____ Advertisement No. _____ Dated _____

To,

The Concerned units



1. Full Name (in Block letters) (in English) _____
(in Hindi) _____
2. Father’s /Husband’s Name (in Block letters) _____
Mother’s Name (in Block letters) _____
3. Date of Birth (as per School Certificate) _____
4. Age as on last date of receipt of application _____ Years _____ Months _____ days
5. Category (tick the correct option) (Gen / OBC / SC / ST / EWS / PH) _____ (enclosed certificate)
6. (a) Nationality _____ (b) Religion _____
7. Address in full with PIN Code and Mobile Number:-

(a) Communication Address:-
Village / Mohalla / House No. _____ Post Office _____
Tehsil _____ Police Station _____ District _____
State _____ Pin Code _____ Mobile Number _____

(b) Permanent Address:-
Village / Mohalla / House No. _____ Post Office _____
Tehsil _____ Police Station _____ District _____
State _____ Pin Code _____ Mobile Number _____

(c) E-mail ID _____
8. Details of Academic / Technical & Professional Qualifications
- | Name of the Exam Passed | Year of Passing | Name of Recognized University / Board of examination | % of marks obtained | Division | Remarks |
|-------------------------|-----------------|--|---------------------|----------|---------|
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- (Attested copies of certificate in support of above are to be enclosed)
9. Experience if any (please attach certificate) _____
10. Whether Govt. Servant, if yes, give details of office, post held, Pay Scale and Date of entry in Govt. Service _____

DECLARATION

1. I undertake that the above information furnished is correct and true to the best of my knowledge. If at any stage it is found that information furnished is wrong or important relevant information was hidden then my candidature will be cancelled immediately without any notice. If I am holding any post then my service will be terminated immediately without notice.

2. I can be transferred anywhere in India and I am ready to serve at the posted place willingly and without any condition.
3. I am aware and that I have no objection that number of vacancies advertised for which I have applied can be abolished / decreased / increased without any notice before declaration of final result.

Signature of the Candidate
Name _____

- Enclosure:-
- 1. Three Self Attested recent photograph.
 - 2. Postal Order / DD in favour of _____
Postal Order / DD No. _____ and Date _____ for Rs.100/-.
 - 3. Attested copies of certificates (_____) sheets.



(Left Thumb Impression of Male Candidate
Right Thumb Impression in case of Female Candidate)

Signature of the Candidate
Name _____

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