



F.No.A. 35020/04/2022-Admn.II

# Union Public Service Commission

Dholpur House, Shahjahan Road  
New Delhi-110069

Date: 28/06/2022

## VACANCY CIRCULAR

Applications are invited for filling up of 02 vacancies in the grade of **Technical Assistant (Accounts)** (General Central Service, Group 'B', Non-Gazetted, Non-Ministerial) in level-6 (Rs.35400-112400) of the Pay Matrix in the Office of UPSC on Deputation basis (Including short term contract)/Absorption basis.

### 2. Eligibility Conditions: Deputation (Including short-term contract)/ Absorption

Officers of Central Government or State Governments or Union Territories or Universities or recognised research institute or Public Sector Undertakings or statutory or autonomous organisation -

(a) (i) holding analogous posts on regular basis in the parent cadre or department; or

(ii) with six years' service in the grade rendered after appointment thereto on a regular basis in the level -5 (Rs. 29200-92300) in the pay matrix or equivalent in the parent cadre or Department; and

(b) possessing the following educational qualification and experience:

(i) successfully completed training in cash and accounts course conducted by the Institute of Secretariat and Management or equivalent course; and

(ii) possessing two years' experience in cash, accounts and budget work.

**Note 1:** The period of deputation(including short-term Contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years.

**Note 2:** The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the closing date of receipt of applications.

### Absorption :

**Note:** The officers of Central Government or State Governments or Union Territories shall be eligible to be considered for appointment on absorption basis.

3. The details like General Conditions, Eligibility Criteria, Age limit, proforma of application form etc. are available on the website of UPSC i.e. <http://www.upsc.gov.in/vacancy-circulars>.

4. Interested and eligible officials may send their applications in prescribed proforma alongwith copies of the APARs for the last five years (2016-17 to 2020-2021) duly attested on each page by an officer not below the rank of Under Secretary to the Govt. of India, cadre clearance and vigilance clearance through proper channel to the undersigned **within 60 days from the date of advertisement of this vacancy in the Employment News / Rozgar Samachar**. The candidates must also apply online on the website of UPSC i.e. <http://www.upsc.gov.in/vacancy-circulars>. Applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained.

(Amit Ghosai)

Under Secretary (Admn.II)

Union Public Service Commission

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