



UNIVERSITY OF HYDERABAD
हैदराबाद विश्वविद्यालय
P.O. Central University, Gachibowli, Hyderabad

No. UH/Rectt./PR Executive/Contract/2022/570

Date: 16.08.2022

**ADVERTISEMENT FOR THE POSITION OF PR EXECUTIVE
ON CONTRACTUAL BASIS**

Applications are invited in the prescribed format for the positions of **PR Executive on contractual basis** in the University of Hyderabad.

The details of the positions viz. Qualifications and experience are as follows:

Name of the Position	PR Executive, purely on contract basis (01 Post)
Essential Qualifications	Degree and above with good knowledge of English, Telugu and Hindi. Must possess proficiency in working on computer.
Experience	Desirable:- Experience of working in an Office environment on drafting communications.
Principal Responsibility of the position	To carry out all works assigned by to Public Relations Officer of the University.
Age	Maximum age limit as on last date of submission of applications 40 years
Salary	Rs. 35,000/- per month (consolidated)
Tenure	Tenure of the appointment will be initially for a period of 6 (Six) months, extendable further subject to the satisfactory performance of the work assigned and the requirements of the Office of the PRO.

Candidates meeting the requirements may apply, in the prescribed format enclosed, to the **Deputy Registrar (Rectt.), Recruitment Cell, Administration Building, University of Hyderabad, P.O. Central University, Prof. C.R. Rao Road. Gachibowli, Hyderabad – 500046**. The applications, with all self-attested copies of documentary evidence, in support of the entries in the applications form, should reach the above address on or before September 02, 2022.

*D. N. Rajam
16-8-22*
REGISTRAR

Place: Hyderabad
Date: 16.08.2022.



UNIVERSITY OF HYDERABAD
APPLICATION FOR THE POST OF PR EXECUTIVE ON CONTRACT BASIS

1. Name of the Candidate: _____

2. Date of Birth: _____; Age: _____; Gender: _____

3. Category: SC/ST/OBC/PWD: YES /NO

(if yes please mention category and enclose relevant caste certificate)

Educational Qualifications (Matriculation onwards) (including technical)

4. Educational Qualifications (Matricular onwards) (including technical)

Year	Qualifications	Subjects	Board/Institute/University	% marks / Grade

5. Details of employment in the chronological order, if applicable. (Enclose a separate sheet, if space below is insufficient).

Dept./ Institution/ Organization	Post held	From	To	Emoluments	Nature of duties performed

6. Name & Address of the applicant for correspondence:

Permanent Address	Mailing Address

Affix a recent
and signed
Passport size
photograph

7. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if need be:
8. Details of enclosures (photocopy only) SUPPORTING THE QUALIFICATIONS AND WORKING EXPERIENCE.
 - i)
 - ii)
 - iii)
 - iv)
 - v)

Signature of applicant.....

Mobile, e-mail ID.....

Place:

Date: