

**GOVERNMENT OF INDIA**  
**CENTRAL INSTITUTE OF PSYCHIATRY**  
 KANKE, RANCHI-834006, JHARKHAND

Online applications are invited from eligible candidates for the following posts at Central Institute of Psychiatry (CIP), Ranchi.

1. <b>Occupational Therapist</b>	: 1 (One) OBC
Scale of Pay	: Level 6 of the Pay Matrix (Rs.35400-112400)
Qualification	: (A) (i) Bachelors Degree in Occupational Therapy from a recognised University or institute; and (ii) Two years experience as Occupational Therapist in a recognised hospital or institute. OR (B) (i) 12 <sup>th</sup> Class pass with Science (Physics, Chemistry and Biology) from a recognised Board or Institute; (ii) Diploma of two years duration in Occupational Therapy from a recognised University or Institute; and (iii) Three years experience as occupational therapist in a recognised hospital or institute.
Age Limit	: Not exceeding for 33 years for only OBCs. (Relaxable for departmental candidates upto five years in accordance with instructions or orders issued by the Central Government from time to time).
2. <b>Library Clerk</b>	: 1 (One) UR
Scale of Pay	: Level 2 of the Pay Matrix (Rs.19900-63200)
Qualification	: 1. 12 <sup>th</sup> Pass or equivalent from a recognized Board or Institution; and 2. Certificate in Library Science from a recognized institution.
Age Limit	: Between 18 to 27 years. (Relaxable for Govt. servants upto the age of forty years in accordance with instructions or orders issued by the Central Government from time to time).
3. <b>Medical Record Clerk</b>	: 1 (One) UR
Scale of Pay	: Level 2 of the Pay Matrix (Rs.19900-63200)
Qualification	: 12 <sup>th</sup> Pass or equivalent from a recognized Board or Institution with proficiency in Computer.
Age Limit	: Between 18 to 27 years. (Relaxable for Govt. servants upto the age of forty years in accordance with instructions or orders issued by the Central Government from time to time).
4. <b>Needle Woman</b>	: 1 (One) SC - 1
Scale of Pay	: Level 2 of the Pay Matrix (Rs.19900-63200)
Qualification	: 1. Class X pass. 2. ITI Pass in Embroidery and Needle Work trade. 3. One year experience in Embroidery and Needle Work.
Age Limit	: 30 years for SC only. (Relaxable for Govt. servants upto the age of forty years in accordance with instructions or orders issued by the Central Government from time to time).
5. <b>Ward Attendant</b>	<p><b>93 (Ninety-three)</b>  <b>Male-56</b>  <b>Vertical Reservation:</b>            UR-23, SC-8, ST-4, OBC-15 &amp; EWS-6  <b>Female-37</b>  <b>Vertical Reservation:</b>            UR-18, SC-5, ST-2, OBC-9 &amp; EWS-3  <b>Horizontal Reservation:</b>            PwD-4: OH (OA or OL)-2, VH (LV)-1 &amp; HH-1            Ex-servicemen - 9            (OH-Orthopedically Impaired, VH-Visually Impaired, HH-Hearing Impaired, OA-One Arm, OL-One Leg, LV-Low Vision)</p> <p>Scale of Pay : Level 1 of the Pay Matrix (Rs.18000-56900)</p> <p>Qualification : Matriculation with experience of work in wards in a hospital preferably in a Mental Hospital</p> <p>Age Limit : 25 years for General/EWS            30 years for SC/ST            28 years for OBC            35 years for PwD (General/EWS)            40 years for PwD (SC/ST)            38 years for PwD (OBC)</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Relaxable for Govt. servants upto the age of forty years in case of general candidates and upto</li> </ol>

forty-five years in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes in accordance with instructions or orders issued by the Central Government from time to time.

2. Relaxable for Ex-servicemen: Period of Military service plus 3 years.

The selection will be based on the stages as follows:

1. **Physical & Skill Test:** Physical & Skill test is only a qualifying test and will be conducted only for the post of Ward Attendant which comprises trade specific practical test to assess the skills of the appearing candidates. **Physical & Skill Test will be conducted at Central Institute of Psychiatry, Kanke, Ranchi, Jharkhand – 834 006.**  
 PwD candidates will be exempted from the physical test.
2. List of candidates qualifying in the Physical & Skill test to be called for Computer Based Test (CBT) will be displayed on the CIP website: [www.cipranchi.nic.in](http://www.cipranchi.nic.in) within 72 hours of completion of the last shift of the test. The candidates not qualifying or not appearing in the skill test will not be called for CBT.
3. **Computer Based Test:** The written examination for all posts will be Computer Based Test (CBT) consists of 50 multiple choice questions to be completed in one hour. The CBT will be conducted at the centres chosen by the candidate at the time of filling online application.
4. **Merit list:** The institute will release Merit list of eligible candidates based on the performance in CBT on the CIP website: [www.cipranchi.nic.in](http://www.cipranchi.nic.in) within 72 hours from the completion of last shift of Computer Based Test (CBT).

The candidates who do not fulfill the criteria mentioned above need not apply. Number of seats may vary without assigning any reason.

Candidates who are seeking reservation benefit in the OBC category should submit a valid certificate as per DOPT O.M. No. 36033/1/2013-Estt.(Res.), dated 13.9.2017.

Candidates who are seeking reservation benefit in the EWS category should submit a valid Income & Assets certificate to be produced by Economically Weaker Sections as per DOPT OM No. 36039/1/2019-Estt (Res) dated 31.01.2019.

True Scanned copies of all certificates, mark sheets, EWS certificate, testimonials and Caste/Disability Certificate (wherever applicable) should be uploaded along with the application. Further, candidates who are selected through the Physical Test, Skill Test & CBT and are called for counseling & verification will be required to bring all certificates and testimonials in **ORIGINAL** on the day of counseling for verification of the certificates.

Online form will be available on our website ([www.cipranchi.nic.in](http://www.cipranchi.nic.in)) from 01.09.2022.

The application form is to be submitted electronically ONLY by internet on CIP website: [www.cipranchi.nic.in](http://www.cipranchi.nic.in) on or before 30.09.2022. Hard copy of the application form will not be entertained. Payment has to be made through online transfer.

**Examination Fee**

- a. For General and EWS candidates : - Rs.1000/- \*\*(Rupees One thousand) only
- b. For SC, ST, OBC and PwD candidates : - Rs.500/- \*\*(Rupees Five hundred) only.

\*\* Transactional charges will be extra from the above said fee structure via Debit Card, Credit Card, UPI payment, Net Banking & Mobile Wallets.

Please note that the examination fee is non-refundable.

The amount should be paid online to Bank of Baroda, Kanke Branch in favour of "Account Name:- Central Institute of Psychiatry, Account No.: 26260200000205, IFSC code is BARB0KANKEE (Fifth character is Zero) and MICR code is 834012004. Kindly note that the examination fee is non-refundable.

The admit card along with necessary instructions will be made available on the CIP website from 22.10.2022. The admit card along with necessary instructions are to be downloaded and printed by the candidates and the same to be brought with them to the examination Centre. Examinee will not be allowed to enter the examination hall with any electronic communication gadgets, viz., mobile phones, pager, etc. Examinees, who come to the examination Centre with such gadgets shall have to make their own arrangements for keeping these outside the examination Centre. If anyone is found with these gadgets, he/she may be expelled from the examination. This should be strictly complied with.

Candidates will be asked to appear for Physical & Skill Test/Computer Based Test. The candidates are strongly advised to visit the C.I.P. website from time to time for relevant information and instructions.

**NOTE:-** For further details, updates and information please refer to the website ([www.cipranchi.nic.in](http://www.cipranchi.nic.in)) on regular basis.

Director

Central Institute of Psychiatry