

Directorate General of Electronics and Mechanical Engineers

Direct Recruitment in Group 'C' Posts in the Corps of Electronics and Mechanical Engineers

1. Applications are invited for direct recruitment from Indian nationals for the under mentioned posts at the address mentioned against each posts.

Unit/ Postal Address of the Establishment for forwarding applications	Place of Work	Posts	Total Vac	Vacancies					
				Unreserved		SC	ST	OBC	
				UR	EWS (UR)				
(a) Officer Commanding, Static Wksp EME, Minnie Bay, Sri Vijaya Puram, Andaman & Nicobar Islands, PIN-744103	(b) Static Wksp EME, Sri Vijaya Puram	(c) Barber	(d) 01	(e) 01	(f) 0	(g) 0	(h) 0	(i) 0	(j) -

Note:

1. Examination Centre for following units is as under:-

Ser	Name of Unit	Examination Centre
1.	Static Wksp EME, Minnie Bay, Sri Vijaya Puram, A&N Islands-744103	Static Wksp EME, Minnie Bay, Sri Vijaya Puram, A&N Islands-744103

Abbreviations used: UR- Un-reserved

Please note: The number of vacancies is subject to change. Further, the employer has the right to cancel or modify notification without assigning any reason thereof.

Eligibility Criteria

2. Minimum / Essential "Educational Qualification" and "Desirable Qualification/ Experience" for the posts are as under:-

S. No.	Posts	Qualifications
(a)	Barber	Essential: Matriculation pass or equivalent from recognized Board with proficiency in Barber's trade job. Desirable: One year experience in the trade.

3. Pay Scale (As per 7th Central Pay Commission).

(a) Pay Matrix Level 1 (Pay Band-1, Rs. 5200-20200 (Grade Pay Rs. 1800/-))

4. Age Limit. 18 to 25 Years.

5. Age Relaxation. In accordance with the orders issued by Central Government from time to time including ESM:

Person with Benchmark Disability	Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates) in upper age limit shall be allowed to persons with disabilities.
Ex-Servicemen (ESM)	For ESM, resultant age after deducting period of service from actual age should not exceed prescribed age limit by more than 3 years. Calculation of age shall be as per the category for which the application has been made.
Departmental candidates	Departmental candidate with three years continuous service in Central Govt will be given age relaxation up to 40 years of age (45 years for SC/ST)

Note:

(i) SC/ST/OBC candidates who apply against unreserved post will not be given age relaxation and other concession meant for SC/ST/OBC.

(ii) The crucial date for determining the age limit shall be the last date of receipt

8. Persons working in Central Govt/State Govt/PSUs must provide the "NOG" document obtained through the competent authority of his/her present organization to Recruitment Agency at the time of selection.

Important Aspects

- Application(s) will be shortlisted on the basis of percentage of marks obtained in the Essential Qualification referred at Para 2 and Admit cards will be issued accordingly. No weightage will be given for additional/ higher qualification.
- Mere fulfilling the essential qualification does not automatically entitle a person to be called for test.
- Admit card will NOT be issued in case of rejection/ late receipt of applications. Candidates will not be intimated in case of rejection of their application and no correspondence in this regard will be entertained.
- Incomplete/ illegible application will be deemed invalid and rejected without intimation to the candidate.
- Application(s) without DAVP advertisement reference number will not be accepted.
- No man who has more than one wife living and no woman who has more than one husband living, shall be eligible for appointment.
- Canvassing in any form shall disqualify the candidature. No enquiry or correspondence will be entertained.
- The selection board shall not be responsible for any lapse on the part of the candidate in this regard. Candidates are responsible for providing all factually correct data and correct certificates/documents. Providing factually incorrect data, fake certificates/documents for providing incomplete certificates/documents by the candidates will result in automatic rejection of his/her candidature.
- Date of Document Verification, Written Examination and Skill Test for Barber trade as applicable will be intimated via admit card sent through ORDINARY POST in the envelope provided by the candidate alongwith the application and it should remain valid for the future communication. "Place of Work" and location for tests may be same i.e. Static Wksp EME, Minnie Bay, Sri Vijaya Puram, Andaman & Nicobar Islands.

Examination

- Written test will be offline (Optical Mark Recognition (OMR) based) and "Objective Type" for 150 marks with Negative Marking of 0.25 mark for each wrong answer. Duration of examination is two hours. Question paper will be in bilingual i.e. English and Hindi and the syllabus will be in accordance to minimum qualification prescribed for the post at Para 2. Question paper will be "Multiple Choice Question" as under:-

Note:

(i) SC/ST/OBC candidates who apply against unreserved post will not be given age relaxation and other concession meant for SC/ST/OBC.

(ii) The crucial date for determining the age limit shall be the last date of receipt of application.

(iii) The age relaxation will be applied only in case of those candidates who produce valid certificate(s) of caste/category.

(iv) Date of Birth filled in by the candidate in application form and the same recorded in the matriculation examination certificate will be considered for determining the age and no subsequent request will be accepted.

6. Posts mentioned above are subject to "All India Transfer Liability and Field Service Liability Rules". Candidates selected may be posted to any "Unit or Location" depending on the organisational interest. No representation will be entertained.

7. How to Apply:

(a) Candidates to forward application as per prescribed format given in the advertisement alongwith a self-addressed envelope (size-10.5 cm x 25 cm) with postal stamp of Rs 5/- properly sealed in an envelope to the address mentioned against the post applied for through ORDINARY POST. Candidates are requested to superscribe the words "APPLICATION FOR THE POST OF "BARBER" on the top of the envelope while sending the application form.

(b) Last date for receipt of application is 21 days (including Sundays and holidays) from the date of publication of the advertisement in the Employment News and 28 days (including Sundays and holidays) for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti Districts and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep. First date of this advertisement in the Employment Newspaper will be taken into account for calculating 21/28 days. If closing date falls on holidays, then next working day will be taken as closing date for receipt of application.

(c) Candidates are allowed to apply at one location and applications once submitted cannot be modified under any circumstance. No application will be received by hand.

Type" for 150 marks with Negative Marking of 0.25 mark for each wrong answer. Duration of examination is two hours. Question paper will be in bilingual i.e. English and Hindi and the syllabus will be in accordance to minimum qualification prescribed for the post at Para 2. Question paper will be "Multiple Choice Question" as under:-

(a) Question paper for the Post of Barber will be as under:-

Paper	Subject	No. of Questions	Marks
Part-I	General Intelligence & Reasoning	50	50
Part-II	General Awareness	50	50
Part-III	General English	25	25
Part-IV	Numerical Aptitude	25	25
		150	150

19. Date & Place of written examination for each trade will be intimated through admit card.
20. Written test will be conducted for all Trades. The selection committee has discretion to fix minimum qualifying marks in any or all parts of papers. Skill test and Physical test (wherever applicable) will be conducted for candidates who pass the written test and come in merit. Skill test and Physical test (wherever applicable) will be qualifying in nature and the candidates who fail to qualify Skill/ Physical test shall not be eligible for selection.
21. No Transportation Allowance/Dearness Allowance will be admissible. Examination including written / skill test / physical test (where applicable) will be for TWO (02) to FIVE (05) days or more days and may spread across different dates. Candidates will have to make their own arrangement for lodging/boarding during conduct of all types of examination.
22. Candidates are required to carry "Admit Card" along with identity proof (either Passport, Aadhar card, PAN Card, Driving Licence) for confirmation while reporting for the document verification, physical test (where applicable), written test and skill test. Aadhar Card prepared more than 10 years ago will not be accepted and identity proof should have same name as given in the application.
23. Bio-metric will be done on first day and subsequent days of reporting of the candidate for the documents verification and written test/ Skill Test/ Physical Test

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(where applicable). Bio-metrics of selected candidates will again be taken on reporting to Units.

24. There shall be no provision for re-evaluation and re-checking of the scores. No correspondence in this regard will be entertained. The decision of appointing authority regarding selection/rejection will be final.

25. The recruitment process including any part of examination can be cancelled/postponed/suspended/ terminated without any prior notice/ assigning any reasons at any stage.

26. Provisionally selected candidates have to produce original and photocopy of the following documents/certificates duly self attested by a candidate on the date and time intimated by the recruiting establishment:-

- Matriculation certificate/Municipality Birth certificate in support for date of birth.
- Aadhar Card.
- Mark Sheet of the educational qualification mentioned against the post applied for.
- Any certificate for the desirable qualification.
- Physically handicapped certificate showing 40% and above disability issued by competent authority if applicable.
- Discharge certificate in case of Ex-serviceman.
- NOC in original from their present employer/competent authority in case of Government servant including serving Armed Forces Personnel if applicable.
- Address proof (Passport/ Ration Card/ Voter Card/ Driving License).

27. Candidates on selection are liable to be transferred anywhere across India including field services Liability and not necessarily at the choice of location given at time of application.

28. Any representation for redressal of grievances with regard to the recruitment will be subject to the jurisdiction of the District Court of respective stations where candidate has submitted the application.

29. The unit will not be liable/ responsible for paying any compensation in case of any injury/ death suffered by the candidate during the recruitment process.

APPLICATION FORM

(To be sent neatly/ typed or hand written)
(DAVP Advertisement No. _____)

To,
(Unit Address as mentioned
at para 1 of advertisement)

Recent
Passport size
photograph
of the
applicant

- Post applied for (along with Unit as mentioned at para 1 of advertisement) : _____ Unit: _____
- Name of the candidate (In Block letters) : _____
- (a) Father's/Husband's Name : _____
(b) Mother's Name : _____
- Date of Birth (DD/MM/YYYY) : _____
- Age as on last date of receipt of application : Years _____ Months _____ Days _____

(Please enclose photocopy of discharge certificate)

13. Details of age relaxation required _____
(Applicable as per Central Govt Policy)

14. Qualifications:

(i) Educational:

Name of examination	Year	Board/University/ Institution	Percentage of marks obtained	Grade/ Division

(Please enclose photocopy of educational/qualification certificate)

(ii) Experience:

Organization	Whether Govt/ PSU/Private	Post/Appointment	From	To

(Please enclose photocopy of experience certificate)

15. List of enclosures:-

Ser	Enclosures
(a)	
(b)	
(c)	
(d)	
(e)	

16. Details of any Identity proof (Enclose copy):-

Aadhar Card No. :	PAN Card No. :
Driving Licence No. :	Passport No. :

DECLARATION

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. There is no criminal proceeding pending/ contemplated/ held against me. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the advertisement, my candidature/ appointment is liable to be cancelled/ terminated. I am willing to serve anywhere in India. I agree that Department has the right to transfer me anywhere in India.

Place:

Date:

(Signature of the applicant)

Note: Candidate to ensure the following are enclosed:-

- One self-addressed envelope duly affixed with Rs 5/- postal stamp.
- Self-attested photocopies of certificates () sheets.
- Two self-attested Photographs (Name and Mother's/Father's name on the back side of photo)
- Acknowledgement/ Admit card

ACKNOWLEDGEMENT / ADMIT CARD

(In Block letters)

- (i) One self-addressed envelope duly affixed with Rs 5/- postal stamp.
- (ii) Self-attested photocopies of certificates () sheets.
- (iii) Two self-attested Photographs (Name and Mother's/Father's name on the back side of photo)
- (iv) Acknowledgement/ Admit card

ACKNOWLEDGEMENT / ADMIT CARD

1. Post applied for _____	2. Unit applied for _____	
3. Name of candidate _____ (IN BLOCK LETTERS)	Recent Passport size photograph of the applicant	
4. Date of Birth _____		
5. Mother's Name _____		
6. Father's/ Husband's Name _____		
7. Category applied for _____		
8. Correspondence address House No./Street /Village _____		
Post Office _____	Tehsil _____	
District _____	State _____	Pin Code _____
9. Tele/Mob No. _____		
E Mail ID _____		

FOR OFFICE USE ONLY

Your application is hereby accepted

10. Index No. _____

11. Written test (a) Date _____
(b) Reporting Time _____
(c) Place _____

12. Length of Combatant Service (applicable for ESM only):
Years _____ Months _____ Days _____
Date of enrolment (In Army/Navv/Air Force): Date of retirement:

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Note:- (i) Candidates will report for written test along with original documents / certificates i.e. Educational, Caste, Domicile, Birth, Discharge certificate/NOC and Physically Handicapped certificate. Only after verification of original documents and Biometric Attendance, candidates will be allowed to appear for written test. The safe custody of the documents is the responsibility of the individual.

(ii) Candidates should reach at least one hour before the scheduled time at examination centre on aforementioned date. No candidate will be allowed for examination after scheduled time.

(iii) The candidates should bring their pen, pencil and clipboard for Written Examination. Candidates will also carry any two proof of identity (Aadhar Card/PAN Card/Passport/Driving Licence)

(iv) The candidate should not keep Mobile, Calculator, Electronic item, paper and other material otherwise he/she will not be allowed for examination and his/her candidature will automatically deemed to be rejected.