

Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child Health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT is implementing a Nutrition programme along with Sphoorthi 'Girl Leads Girl' program in Koppal district. Adolescence (10-19 years) is a critical period of development marked by several changes - bio-physiological and social, which also affect development of gender related attitudes and gender roles.

KHPT is inviting applications for the below position from suitable candidates for HTPF Nutrition program in Koppal.

Taluka / Field Coordinator

Positions: 3

Location: Gangavathi, Karatagi and Kanakagiri Taluka, Koppal District

Thematic: Adolescent Health

Qualification, Skills & Competencies

- Postgraduate/graduate in Social Work/ other relevant degree.
- Minimum 2-3 years of experience in related field/programs at cluster/block/district level.
- Knowledge and experience of working with Government systems
- Experience of mentoring and supportive supervision of the frontline field team
- Self-motivated and able to motivate others
- Commitment to quality work by self, by team.
- Willingness to travel
- Comfort with managing programmatic data and reporting.
- Ability to read and write in both Kannada and English preferred
- Good communication, leadership and facilitation skills.
- Minimum knowledge on handling of MS office & android devices (mobile/Tabs)

Roles and Responsibilities

- Check the plan of Nutrition Volunteers (NVs), guide them, handhold and support them to achieve their routine work.
- Prepare micro-plans for implementation of programme activities at Taluka level.

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- Ensuring timely delivery of resources or services to beneficiaries as per project plan, managing records and ensuring timely completion of activities (e.g., distribution of Shaktivita, stock inventory management, etc)
- Out-reach and follow-up of high risk / most vulnerable beneficiaries
- Taluka level and advocacy.
- Visit to AW/ASHA, PHC, Visit to PDO for linkages and support (nutrition and sanitary napkins... etc.).
- Problem identification and solving at the Taluka level.
- Monthly meetings and capacity building of the field staff on different topics like Gender, Gender based violence, health and nutrition.
- Promote and identify opportunities for cross learning within Talukas.
- Record case studies in details.
- Undertake any task given by District Program Manager or any.

Reporting

The Field Coordinator will be reporting to the District Program Manager or person designated by him /her

Remuneration

The remuneration for the above positions will be fixed in line with internal policies and market standards which will be set based on qualification, relevant experience, budget availability and interview performance.

KHPT provides a safe working environment for all its employees, follows the principle of equal opportunity and encourages women applicants to apply. Also, individuals who are physically challenged with the required skills /knowledge and who are willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programs and in-depth knowledge of thematic areas we work. Only shortlisted candidates will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and involves travel. Preference will be given to candidates with work experience in the relevant field and local candidates with the required expertise and skill sets.

How to apply

Interested candidates are requested to apply using the prescribed **KHPT Application Format** with a covering letter and email it to jobs@khpt.org. Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

The application should reach on or before 22th Sept 2022

Please note that completed applications in the prescribed format will help us in shortlisting effectively.