

**AOC Records**

PIN-900453

c/o 56 APO

Applications are invited for the post of **Senior Material Assistant (SMA)** in Army Ordnance Corps. The vacancies are to be filled up by **deputation** including short term contract. Eligible candidates may submit their application **through proper channel** alongwith copy of Experience Cert, Edu Qualification Cert, last 05 years ACRs/APARs, and Integrity & Vigilance Cert to AOC Records **within 60 days from the date of publication of advertisement in Employment News**. The details of post are given below:-

**Name of the Post :** Senior Material Assistant (SMA)

**No. of vacancies and place of posting:** 188 vacancies all over India

**Pay Matrix/Pay Band & Grade Pay (Pre-revised pay scale):** Level-6 in the pay matrix (Rs 35,400- 1,12,100).

**Qualification and experience:** (i) Master Degree with Economics or Commerce or Statistics or Business Studies or Public Administration from a recognized University or Institute. (ii) One year experience in handling Stores and keeping Accounts in a Store or in a concern of Central Government or State Governments or Statutory or Autonomous Organisation or Public Sector Undertaking or recognised University or any Recognised Institution or Banks or in a Private Sector Organization listed on the Stock Exchanges of India. **OR** (i) Bachelor's Degree in Economics or Commerce or Statistics or Business Studies or Public Administration as a subject from recognized University or institute. (ii) Diploma in Materials Management or Warehousing Management or Purchasing or Logistics or Public Procurement from recognized University or Institute. (iii) Two years experience in handling Stores and keeping Accounts in a store or a concern of Central Government or State Governments or Autonomous or Statutory organization or Public Sector Undertaking or recognized University or Banks or in a private sector organization listed on the Stock Exchanges of India.

**Note :** Number of vacancies are subject to variation.

The application format, eligibility criteria and other terms and conditions are available on our website <https://indianarmy.nic.in>

OIC AOC Records

**Name of the Organization**  
**Address**

File No.:

Date :

**Certificate by the Employer/Cadre Controlling Authority**

1. The information/details provided by the applicant Shri/Smt/Km ..... are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the Vacancy Circular.

2. Also certified that:

- If selected, he/she will be relieved immediately.
- There is no vigilance or disciplinary case pending/contemplated against the officer.
- Integrity of the Officer is beyond doubt.
- CR Dossier, ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- No major/minor penalty has been imposed during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).
- His/her candidature will not be allowed to withdraw subsequently.

Countersigned

Employer/Cadre Controlling Authority with seal

**Application for the post of Senior Material Assistant (SMA)**

1. Name and Address (in Block letters):

2. Date of Birth (DD/MM/YYYY):

3. Date of retirement under Central/State Government rules:

Self Attested 03 x  
Passport Size  
Photograph



न्यूक्लियर पावर कॉर्पोरेशन ऑफ इंडिया लिमिटेड  
**Nuclear Power Corporation of India Limited**

( भारत सरकार का उद्यम A Government of India Enterprise )

रावतभटा राजस्थान साइट Rawatbhata Rajasthan Site

पो-अणुशक्ति, वाया-कोटा (राजस्थान) पिन-323303  
Post-Anushakti, Via-Kota (Rajasthan) PIN 323303

शुद्धिपत्र सं. :- 01 Corrigendum No.:- 01

(संदर्भ :- विज्ञापन संख्या : आरआर साइट/मा.सं.प्र./04/2024

Ref. Advertisement No.:- RR Site/HRM/04/2024)

MySarkariNaukri.Com

Annexure no. 11 - Selection Procedure, of the advertisement no. RR Site/HRM/04/2024 issued by Rawatbhata Rajasthan Site is partially modified i.e. "Preliminary and Advanced Test examination will be conducted in a single day with 30 minutes to 120 minutes break in between as per the requirement" may be read as "Preliminary and Advanced Test examination will be conducted in a single day, back to back without any break". All the other guidelines as mentioned in the said advertisement shall remain unchanged.

उप प्रबंधक (मा.सं.प्र.) Dy. Manager (HRM)

न्यूक्लियर विद्युत-एक स्वच्छ टिकाऊ भविष्य

Nuclear Power - Providing a Clean and Sustainable Future

CBC 48132/12/0015/2425

EN 32/56

**4. Education Qualifications**

Exam Passed	Board/University	Year of passing	Subject	Percentage
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5. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.

6. Details of Employment, in chronological order (enclose a separate sheet, duly attested by your signature, if the space below is insufficient)

Office/Instt	Post held	From	To	Scale of pay and basic pay	Nature of Duties (in detail)
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7. Nature of present employment, i.e. Adhoc or Temporary Quasi-Permanent or Permanent

8. In case the present employment is held on deputation /contract basis please state:

a. Date of Initial appointment b. Period of appointment on deputation/contract

c. Name of the parent office/organization to which you belong

9. Additional details about present employment.

(Central Government or State Government or UTs or Public Sector Undertaking or Recognized Research Institute or Autonomous Organization)

10. Whether you are working in the same department and are in the feeder grade or feeder to feeder grade.

11. Are you in the revised pay scale? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.

12. Total emoluments per month now drawn

13. Additional information, if any, which you would like to mention in support of your suitability for the post

14. Whether belong to SC/ST

15. Remarks

I have carefully gone through the vacancy circular/advertisement and I am well aware that my candidature is duly supported by documents submitted by me will also be assessed by the selection committee at the time of interview for the post.

Date:

Signature of the candidates

Address.....

Countersigned  
(Employer with seal)

CBC 10202/11/0004/2425

EN 32/60